**MEETING MINUTES**

SUBJECT: KASF Western Region Board of Directors Meeting

DATE: January 11, 2015

TIME: Meeting began at 3:09 pm

LOCATION: 3540 Wilshire Blvd., Suite 920, Los Angeles, CA 90010

ATTENDEES: Eric Choi (proxy Janet Choi)
Khee Park
Anne Park (proxy Paul Kim)
Kay Kim (proxy C.J. Kim)
Robyn Kim
Sol Ah Lee (new intern)

PREPARED BY: Robyn Kim

ITEM DESCRIPTION

1. GREETINGS AND INTRODUCTIONS

2. APPROVAL OF MINUTES
    a. Minutes approved unanimously.

3. TREASURER'S REPORT
    a. Balance of $75,520.08 as of January 09, 2015.
    b. Discussion of availability of funds for a KASF 30th year birthday party for past and current board members on Saturday, February 21, 2015 at around 5 PM

4. COMMITTEE REPORTS
    a. Awards Banquet Committee (Freddie Kim)
        a. Freddie not present
    b. Scholarship Committee (Frank Lee)
        a. Frank not present
    c. Junior Board (Ruth Chung)
        a. Ruth not present
    d. Social Media/Website/Networking Committee (Eric Choi)
        a. Robyn Kim will check the western region's page on kasf.org and make sure it's updated
    a. General comments
        a. Suggestion to have committee chairs submit written reports when they cannot attend the board meeting

5. GENERAL THEME OF 2015
    a. Focus on fewer things and do them well

6. CONFIRMATION OF 2015 KEY EVENTS

c. KASF 30th year birthday party for past and current board members on Saturday, February 21, 2015 at around 5 PM
a. Golf Tournament - Wednesday, May 6, 13, or 20, 2015
b. Scholarship determination dates - August 15, 2015
c. Banquet dates - Saturday, September 12, 19, or 26, 2015

7. SELECTION OF NATIONAL BOARD REPRESENTATIVES
   a. Location unknown to date (Chicago or Detroit)
   b. Eric Choi, Robyn Kim, Khee Park to attend
   c. Possible attendance of Frank Lee and Gloria Lee to be confirmed

8. UPDATE REGARDING NATIONAL ORG COMMITTEE ABOUT MERC

9. MISC. ANNOUNCEMENTS
   a. Robyn will file updated form with Secretary of State
   b. Next (second) board meeting to take place March 22, 2015
   c. Third board meeting to take place August 16, 2015
   d. Fourth board meeting to take place November 8, 2015

10. MEETING ADJOURNED AT 4:00 PM

Robyn Kim

**MEETING MINUTES**

SUBJECT: KASF Western Region Board of Directors Meeting

DATE: March 22, 2015

TIME: Meeting began at 3:27 pm

LOCATION: 3540 Wilshire Blvd., Suite 920, Los Angeles, CA 90010

ATTENDEES: Eric Choi (proxy Janet Choi)
Ruth Chung
Freddie Kim
John Kim
Paul Kim
Robyn Kim (proxy Kay and C.J. Kim)
Frank Lee
Anne Park
Khee Park
Sam Hong (Next Generation Board member)
Angela Kim (Next Generation Board member)
Sol Ah Lee (new intern)

PREPARED BY: Robyn Kim

ITEM DESCRIPTION

1. GREETINGS AND INTRODUCTIONS

2. CONFIRM APPROVAL OF MINUTES DATED 1/11/15
   a. Minutes approved unanimously

3. TREASURER'S REPORT
   a. Balance of $69,913.70 as of March 21, 2015

4. NATIONAL BOARD UPDATE
   a. Michigan allocated back to MWRC by National Organization Committee
   b. Four MERC chair scholarships reallocated to MWRC
   c. Motion to move NBD2015 from Chicago to Detroit was defeated

5. COMMITTEE REPORTS
   a. Scholarship Committee (Frank Lee)
      a. Discussion of changes to this year's application
      b. Frank and Eric will publicize application in Korea Times
   b. Junior Board (Ruth Chung and Sam Hong)
      a. Program relaunched as Next Generation Board
      b. Discussion to market KASF application to targeted schools through social media
      c. Plan to meet monthly at KASF office
   c. KASF WRC Intern Update
   d. Website Report (Eric Choi)

a. Robyn and Eric will update Western Region content before 4/10
b. John will update the website with this new content

6. CONFIRMATION OF 2015 KEY EVENTS AND DECISIONS
   a. Golf Tournament - Possible dates of 6/24, 7/1, or 7/8
   b. Freddie will continue as Golf Tournament Chair, with Eric's assistance
   c. Freddie will continue as Scholarship Banquet Chair
   d. Scholarship Banquet date of 9/26 selected
      a. Eric will reserve the hotel
   e. Scholarship dates
      a. Online application opens May 1st
      b. Submission deadline of July 16th, midnight, eastern time
      c. Reviews to be completed by mid-August
   f. Next board meeting August 16, 2015

7. NATIONAL BOARD REPRESENTATIVES
   a. Eric Choi, Frank Lee, Robyn Kim, Gloria Lee will attend
   b. Motion to have Freddie Kim attend on Paul Kim's behalf approved
   c. If Freddie Kim cannot attend, Eric Choi will have Paul Kim's proxy

8. KASF WRC 30TH BIRTHDAY PARTY UPDATE

9. BOARD PHOTO SHOOT

10. MEETING ADJOURNED AT 5:00 PM

Robyn Kim

**MEETING MINUTES**

SUBJECT: KASF Western Region Board of Directors Meeting

DATE: August 16, 2015

TIME: Meeting began at 3:17 pm

LOCATION: 3540 Wilshire Blvd., Suite 920, Los Angeles, CA 90010

ATTENDEES: Eric Choi
Janet Choi
Ruth Chung
Kay Kim
Paul Kim
Robyn Kim
Sang Kim Anne Park
Khee Park
Frank Lee (has Gloria Lee's proxy)

David Cho (Next Generation Board member)
Howard Chung (Next Generation Board member)
Samuel Hong (Next Generation Board member)
Scarlette Kim (Next Generation Board member)
Sol Ah Lee (intern)

PREPARED BY: Robyn Kim

ITEM DESCRIPTION

1. GREETINGS AND INTRODUCTIONS

2. CONFIRM APPROVAL OF MINUTES DATED 3/22/15
   a. Minutes approved unanimously

3. TREASURER'S REPORT BY KAY KIM
   a. Balance of $150,876.54 as of August 16, 2015
   b. Report approved unanimously

4. GOLF TOURNAMENT UPDATE (WRITTEN REPORT FROM FREDDIE KIM)

5. COMMITTEE REPORTS
   a. Scholarship Committee Report by Frank Lee
      a. For the Western region, 212 applications were submitted online and reviewed
      b. 50 students were selected by the review committee and will be awarded $2,000 each
      c. Winners will be announced by August 21st on the website

6. BANQUET PREPARATION
   a. Date confirmed for 9/26 at Oxford, 11 AM to 2 PM

b. Motion to confirm Ricky Lim of SpaceX as keynote speaker unanimously approved

7. CONFIRMATION OF 2015 KEY EVENT DATES
   a. Scholarship winners to be announced on August 21st on the website
   b. Awards Banquet 9/26 at Oxford, 11 AM to 2 PM
   c. Next board meeting 11/8 at 3 PM at the KASF office

8. DECISIONS/DISCUSSIONS
   a. Membership: Board members will aim to bring a friend to the awards banquet

9. OTHER MATTERS
   a. Updated KASF video: Ruth Chung will head up a committee to investigate finding someone to produce an updated video

10. MEETING ADJOURNED AT 4:47 PM

Robyn Kim

**MEETING MINUTES**

SUBJECT: KASF Western Region Board of Directors Meeting

DATE: November 8, 2015

TIME: Meeting began at 3:16 pm

LOCATION: 3540 Wilshire Blvd., Suite 920, Los Angeles, CA 90010

ATTENDEES: Eric Choi & Janet Choi
Jeannie Huh-Kim & Sang Kim
Khee Park & Anne Park
Frank Lee
Kay Kim (Robyn's Proxy)
Gloria Lee
Samuel Hong
Scarlette Kim

PREPARED BY: Angela Kim

ITEM DESCRIPTION

1. GREETINGS AND INTRODUCTIONS

2. CONFIRM APPROVAL OF MINUTES DATED 8/16/15
   a. Minutes approved unanimously

3. TREASURER'S REPORT BY KAY KIM
   a. Balance of $58,341.27 as of November, 2015
   b. $4,000 accounts receivable
   c. Around $60,000 expected by the end of the year
   d. Report approved unanimously

4. SCHOLARSHIP COMMITTEE REPORT
   a. Robyn Kim and Frank Lee as Scholarship Chair
   b. National Board Chair: Sang Kim (ERC)
   c. Start and end dates between regions will be same but scholarship announcement and award dates may be different
   d. Dates will be about the same as last year: 4/1/16-7/16/16
   e. Suggestion to hold final review with evaluators (mandatory)
   f. Suggestion to have NGB pair with board to evaluate (requirement: must be gradated NGB members)

5. BANQUET PREPARATION
   a. Next year's awards suggestions: Keynote speaker – Past recipient
   b. Next year awards to be held at Oxford again

6. CONFIRMATION OF 2016 KEY EVENT DATES
   a. Board Meeting dates: 1/31, 4/24, 8/28, 11/6
   b. National Board Meeting – March in New York
   c. Golf Tournament – June/July
   d. Scholarship Awards – September 24

7. DECISIONS/DISCUSSIONS
   a. Microfunding through PayPal
   b. Facebook group – Sang Kim
   c. Suggestion for kids participating in golf tournament

8. OTHER MATTERS
   a. 2 new paid work study interns, Angela will be transitioning out

9. MEETING ADJOURNED AT 4:31 PM

6. CONFIRMATION OF 2016 KEY EVENT DATES
   a. Board Meeting dates: 1/31, 4/24, 8/28, 11/6
   b. National Board Meeting – March in New York
   c. Golf Tournament – June/July
   d. Scholarship Awards – September 24

7. DECISIONS/DISCUSSIONS
   a. Microfunding through PayPal
   b. Facebook group – Sang Kim
   c. Suggestion for kids participating in golf tournament

8. OTHER MATTERS
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Robyn Kim

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DATE: November 8, 2015

TIME: Meeting began at 3:16 pm

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Jeannie Huh-Kim & Sang Kim
Khee Park & Anne Park
Frank Lee
Kay Kim (Robyn's Proxy)
Gloria Lee
Samuel Hong
Scarlette Kim

PREPARED BY: Angela Kim

ITEM DESCRIPTION

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5. BANQUET PREPARATION
   a. Next year's awards suggestions: Keynote speaker – Past recipient
   b. Next year awards to be held at Oxford again